

NHS Test and Trace: COVID-19 Lateral Flow Testing for students in schools Frequently Asked Questions

Why are the tests being used?

Up to one third of people who have coronavirus are asymptomatic. Along with other protective measures, by testing we will help to reduce the possible spread in school through identifying asymptomatic cases and therefore transmission. We are strongly encouraging those returning to school in September to be tested.

Will the students have to do tests at school every week from now on?

No. We will be testing all students whose parents consent twice times in total in the week beginning 6th September 2021. The first test will be completed on one of our Teacher Training Days and they will then return home. We will publish appointment times on our website and send them out by text message. Their second test will be at the end of the week when they back in school in lessons. Once they have completed their two tests the Government will provide home test kits for families to complete the tests twice per week at home until this is reviewed at the end of September.

Can the school force my child to be tested?

No. We can only complete the tests if we have your consent. We believe that the more students and staff we are able to test the safer we make the school for everyone so we are very keen for all parents to consent. If you are happy for your child to be tested, please complete the online consent and registration form (one per student) which can be accessed via:

<https://forms.office.com/r/ywi1bExKwi>

This should be completed by **Monday 19th July**. Non return will count as consent not given.

How do the tests work?

Those taking the test will be supervised by well-trained Stoke Park staff. We know the students well and can support them with doing the test. The 'lateral flow' tests are quick and easy using a swab of your nose and throat. For under 18s, staff can oversee the swab process. You can see a video here [https://youtu.be/43TirQ -V_4](https://youtu.be/43TirQ-V_4) of Mrs Duffy going through the testing centre so you and your child can see what it looks like and how it works.

How do we find out the results?

Results (which take around half an hour from testing) will be shared directly via text or email from NHS Test and Trace, for those students in years 7 to 11 messages will go to parents or legal guardians.

What if my child tests positive?

If a pupil tests positive on a lateral flow device they should go for a confirmation PCR test within 48 hours. While waiting for the results of this, they and their family will need to self-isolate and follow the guidance from NHS Test and Trace. If the PCR test is taken within 2 days of the positive lateral flow test, and is negative, it overrides the self-test LFD test and they can return to school, as long as they don't have COVID-19 symptoms.

What happens if the test is negative?

While a small number of pupils may need to repeat the test if the first test was invalid or void for some reason, pupils who test negative will be able to attend school and resume their activities as normal. Where participants are in years 7 to 11, parents or legal guardians will be informed. Pupils in years 12 or 13 will be informed of negative test results via text/email.

What precisely am I giving consent for?

The tests are part of the national system run by NHS Test and Trace. You are consenting to the same things you would consent for if you went for a PCR test through the national booking system. Specifically, you are consenting to the 6 things below.

1. I have had the opportunity to consider the information provided by the school about the testing, ask questions and have had these answered satisfactorily and I have seen the privacy notice.

2. In the case of under 16s, I have discussed the testing with my child and my child is happy to participate. If on the day of testing they do not wish to take part, then they will not be made to do so and consent can be withdrawn at any time ahead of the test.
3. I consent to having / my child having a nose and throat swab for a lateral flow test.
4. I consent that my / my child's sample(s) will be tested for the presence of COVID-19.
5. I understand that if my child / my result(s) are negative on the lateral flow test I will not be contacted by the school/college except where they are a close contact of a confirmed positive case
6. I consent that if a pupil tests positive on a lateral flow device, they and their family will need to self-isolate for 10 days and follow the guidance from NHS Test and Trace.

Do I have to pay for the tests?

No. Testing is free of charge as it is funded by the Government.

What if staff or students have been in close contact with someone in [school/college] who tests positive?

This will change to reflect the new guidance planned from the 16th August 2021. This currently states that close contacts in school will be contacted by NHS track and trace.

What if my child develops symptoms?

This testing programme at school is for people with no symptoms. Students must not come into school for an LFT if they have any covid symptoms. If your child develops symptoms at any time (including a high temperature; a new, continuous cough; or a loss or change to their sense of smell or taste) they must immediately self-isolate and book a test through the national system by calling 119 or visiting <https://www.gov.uk/get-coronavirus-test>.

How is my data kept private?

Ownership of the Personal Data

To enable the Covid-19 testing to be completed at Stoke Park School, we need to process personal data for staff and students taking part, including sharing of personal data where we have a legal obligation. Stoke Park School is the Data Controller for the data required for processing the tests and undertaking any actions which are needed by the school to ensure we meet our public health and safeguarding legal obligations.

If you decline a test, we record your decision under the legitimate interest of school in order to have a record of your decisions and to reduce unnecessary contact with you regarding testing.

The processing of special category personal data is processed under the provisions Section 9.2(i) of GDPR, where it is in the public interest on Public Health Grounds. This data is processed under the obligations set out in Public Health legislation (Regulations 3(1) and (4) of the Health Service (Control of Patient Information) Regulations 2002 (COPI)) which allows the sharing of data for COVID related purposes and where it is carried out by a health care professional **OR** someone who owes an equivalent duty of confidentiality to that data.

Data Controllorship is then passed to the Department for Health and Social Care (DHSC) for all data that we transfer about you and your test results to them. For more information about what they do with your data please see the Test and Trace [Privacy Notice](#). The establishment remains the Data Controller for the data we retain about you.

Personal Data involved in the process

We use the following information to help us manage and process the tests:

- Name
- Date of birth (and year)
- Gender
- Ethnicity
- Home postcode
- Email address
- Mobile number

- Unique barcode assigned to each individual test and which will become the primary reference number for the tests
- Test result
- Parent/guardians contact details (for students in years 7 to 11)

We will only use information that is collected directly from you specifically for the purpose of the tests, even if you have previously provided us with this information.

How we store your personal information

The information will only be stored securely on local spreadsheets in school whilst it is needed. It will also be entered directly onto DHSC digital services for the NHS Test and Trace purposes. Schools will not have access to the information on the digital service once it has been entered.

Processing of Personal Data Relating to Positive test results

The member of staff, student or parent (depending on contact details provided) will be informed of the result by the school and advised how to book a confirmatory test.

We will use this information to enact their own COVID isolation processes without telling anyone who it is that has received the positive test.

The information will be transferred to DHSC, who will share this with the NHS, GPs, PHE and the Local Government will use this information for wider test and trace activities as well as statistical and research purposes.

This information is processed and shared under obligations set out in Public Health legislation under Regulations 3(1) and (4) of the Health Service (Control of Patient Information) Regulations 2002 (COPI) which allows the sharing of data for COVID related purposes.

This information will be kept by the school for up to 14 days and by the NHS for 8 years.

Processing of Personal Data Relating to Negative test results

We will record a negative result and the information transferred to DHSC, NHS, PHE and the Local Government who will use the information for statistical and research purposes.

This information is processed and shared under obligations set out in Public Health legislation under Regulations 3(1) and (4) of the Health Service (Control of Patient Information) Regulations 2002 (COPI) which allows the sharing of data for COVID related purposes.

This information will be kept by the school for up to 14 days and by the NHS for 8 years.

Processing of Personal Data relating to declining a test

We will record that you have declined to participate in a test and this information will not be shared with anyone.

Data Sharing Partners

The personal data associated with test results will be shared with

- DHSC, NHS, PHE – to ensure that they can undertake the necessary Test and Trace activities and to conduct research and compile statistic about Coronavirus.
- Your GP – to maintain your medical records and to offer support and guidance as necessary
- Local Government to undertake local public health duties and to record and analyse local spreads.

Your Rights

Under data protection law, you have rights including:

Your right of access - You have the right to ask us for copies of your personal information.

Your right to rectification - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

Your right to erasure - You have the right to ask us to erase your personal information in certain circumstances.

Your right to restriction of processing - You have the right to ask us to restrict the processing of your personal information in certain circumstances.

Your right to object to processing - You have the the right to object to the processing of your personal information in certain circumstances.

Your right to data portability - You have the right to ask that we transfer the personal information you gave us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact our data champion at:

Email: sallen-moore@stokepark.coventry.sch.uk Tel: 024 76450215 if you wish to make a request.

How to complain

If you have any concerns about our use of your personal information, you can make a complaint to us by contacting the School Operations Director at:

Email: cbirch@stokepark.coventry.sch.uk Tel: 024 76450215

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO's address:

Information Commissioner's Office

Wycliffe House

Water Lane

Wilmslow

Cheshire

SK9 5AF

Helpline number: 0303 123 1113