



Privacy Notice for Parent/Carers and Students

How we use your information

2026/27

Who are we?

Stoke Park School is the 'data controller'. This means we are responsible for how your personal information is processed and for what purposes.

The Future Trust is registered as the Data Controller with the Information Commissioner's Office (ICO); Registration Number: ZA154781

You can contact the school as the Data Controller in writing at:

Stoke Park School, Dane Road, Coventry CV2 4JW or Megan Jones at staffmjo1@stokepark.coventry.sch.uk

What is a Privacy Notice?

A Privacy Notice sets out to individuals how we use any personal information that we hold about them. We are required to publish this information by data protection legislation. This Privacy Notice explains how we process (collect, store, use and share) personal information about our pupils and parents.

What is Personal Information?

Personal information relates to a living individual who can be identified from that information. Identification can be by the information alone or in conjunction with any other information in the data controller's possession or likely to come into such possession.

'Special category' personal information relates to personal information revealing racial or ethnic origin, political opinions, religious or philosophical beliefs, or trade union membership, and the processing of genetic data, biometric data for the purpose of uniquely identifying a natural person, data concerning health or data concerning a natural person's sex life or sexual orientation.

What personal information do we process about pupils and parents? The pupil and parent information that we collect, hold and share includes:

- Personal information including a pupil's name, date of birth, unique pupil number and home address
- Characteristics such as ethnicity, language, nationality, country of birth and free school meal eligibility
- Attendance information such as sessions attended, number of absences and absence reasons.
- Educational information including records of work, assessment results, relevant medical information, details of pupils' special educational needs, exclusions/behavioural information, post-16 learning information.
- Contact information for parents, carers and other relatives, including telephone numbers, home addresses and e-mail addresses.
- Information about a child's home life, where required as part of necessary safeguarding and welfare processes.

Why do we use personal information?

We use pupil data:

- to support pupil learning
- to monitor and report on pupil progress
- to provide appropriate pastoral care
- to assess the quality of our services
- to comply with the law regarding data sharing
- to safeguard pupils

Collecting pupil information

Whilst the majority of pupil information you provide to us is mandatory, some of it is provided to us on a voluntary basis. In order to comply with the General Data Protection Regulation, we will inform you whether you are required to provide certain pupil information to us or if you have a choice in this

What are the legal reasons for us to process your personal information?

We are required to process personal information in accordance with data protection legislation and only do so when the law allows us to. The lawful reasons we have for processing personal information are as follows:

1) To comply with the law

We collect and use general purpose student information in order to meet certain legal requirements and legal obligations placed upon The Futures Trust by law. We therefore are required to process personal information for such purposes even if you have not consented to us doing so.

Details of the type of processing that we must undertake, the personal data that is processed, the legislation which requires us to do so and who we may share this information with is set out in Table 1. If you would like a copy of or further information regarding the statutory authorities that underpin our legal obligations, you should contact The Futures Trust in writing.

2) To protect someone's vital interests

We are able to process personal information when there is an emergency and/or where a person's life is in danger.

Details of the type of processing that we may undertake on this basis and who we may share that information is set out in Table 2.

3) With the consent of the individual to whom that information 'belongs'

Whilst much of the personal information processed is in accordance with a legal requirement, there is some personal information that we can only process when we have your consent to do so. In these circumstances, we will provide you with specific and explicit information regarding the reasons the data is being collected and how the data will be used.

Details of the type of processing that we may undertake on this basis and who we may share that information is set out in Table 3.

4) To perform a public task

It is a day-to-day function of The Futures Trust to ensure that students receive the education and support they require. Much of this work is not set out directly in any legislation but it is deemed to be necessary in order to ensure that students are properly educated and supported.

Details of the type of processing that we may undertake on this basis and who we may share that information is set out in Table 4.

In certain circumstances, an individual has the right to object to any processing where it is likely to cause or is causing harm or distress. To exercise this right, individuals should do so by contacting Stoke Park School to inform them of their reasons for the objection. These reasons should relate to your specific circumstances. Upon receipt of an objection, Stoke Park School will consider the reasons for the objection and balance this against the legitimate grounds to process data.

5) We have a legitimate interest

Occasionally we have reasons to process information which fall outside of our usual day-to-day school

functions. Details of the type of processing that we may undertake on this basis are set out in Table 5. In certain circumstances, an individual has the right to object to any processing where it is likely to cause or is causing harm or distress. To exercise this right, individuals should do so by contacting Stoke Park School to inform them of their reasons for the objection. These reasons should relate to your specific circumstances. Upon receipt of an objection, Stoke Park School will consider the reasons for the objection and balance this against the legitimate grounds to process data.

Special category personal information

In order to process 'special category' data, we must be able to demonstrate how the law allows us to do so. In addition to the lawful reasons above, we must also be satisfied that **ONE** of the following additional lawful reasons applies:

- 1) Explicit consent of the data subject
- 2) Processing relates to personal data which is manifestly made public by the data subject
- 3) Necessary for establishing, exercising or defending legal claims
- 4) Necessary for reasons of substantial public interest
- 5) Necessary for preventive or occupational medicine, or for reasons of public interest in the area of public health
- 6) Necessary for archiving, historical research or statistical purposes in the public interest

The lawful reasons for each type of special category personal information data that we process is set out in the tables attached.

Who might we share your information with?

We routinely share pupil information with:

- Schools that the pupils attend after leaving us
- Local Authority – to meet our legal obligations to share certain information with it such as safeguarding concerns and exclusions
- From time to time, we may be required to provide students' information to central government, i.e. through the Department for Education (DfE) and the Department for Work and Pensions (DWP).
- Public Health and other public health, social and welfare agencies such as NHS, CAMHS, CW Mind
- Alternative Provision
- Information Management software:
Apple (iCloud), CPOMS, SIMS (SIMS.net, Student app, Parent app, InTouch), Evolve, LanSchool Air, Microsoft 365 & Azure, InVentry, PageOne, PaperCut, Civica Cashless Catering, ParentPay, Cloud Design Box, Salamander, Wonde, Wonde – Evouchers, Juniper Education - School Website, Virtue Technologies Backup
- Educational Software:
Applicaa, Autodesk, ClassCharts, Compass +, Renaissance, Access-It, Active Learn, Dr Frost, ESS Reading Cloud, ExamPro, Educake, FFT Aspire, GL Assessments, Lexonik Cloud, Massolit, TT Rockstars, MathsWatch, My Tutor, Nessy Learning, PE Classroom, Provision Map, Rapid Reading, TES Parents' Meetings, School Workspace, Seneca Learning, Sparx Maths, Teaching Gadget, TES Timetabling, TurnItIn, Unifrog
- Conferencing software for homework and home learning: Microsoft 365 & Azure
- Pupil's family and representatives
- Educators and examining bodies
- Ofsted
- Depending on where your child will go after leaving us, we may need to provide their information to other schools, colleges, universities, or potential employers. For example, we may share information about exam results or provide references, or to seek and confirm onward destinations.
- We may need to share limited personal information about students with external organisations that provide work experience placements.
- Sharing of student data with universities or organisations running special learning programmes on their behalf to help them carry out their widening participation (WP)

strategies, which aim to increase access to higher education and support success for students from underrepresented, disadvantaged, or non-traditional backgrounds:

- Catering providers: Taylor Shaw
- Financial Organisations
- Central and Local Government
- Security organisations
- Professional advisers and consultants
- Charities and voluntary organisations
- Police forces, courts, tribunals
- Professional bodies
- Schools in The Futures Trust – Barr's Hill, Camp Hill, Coundon Court, Keresley Grange, Keresley Newland, Parkgate, President Kennedy, Redmoor, Stoke Park and The Hinckley School.
- School Photographer (Braiswick Photography)
- Professional Data Destruction company: Enviro Electronics, Shred Station
- Our Cyber Security Testing Company: NCC Group, to comply with the DfE's Cyber Security Standards.

We do not share information about our students or parent/carer/carers/carers unless the law and our policies allow us to do so.

Please refer to the tables for information about what personal information is shared with which specific third parties.

Data collection requirements:

To find out more about the data collection requirements placed on us by the Department for Education (for example; via the school census) go to <https://www.gov.uk/education/data-collection-and-censuses-for-schools>.

What do we do with your information?

All personal information is held in a manner which is compliant with data protection legislation. Personal information is only processed for the purpose it was collected. The Futures Trust monitors the personal information it processes and will only share personal information with a third party if it has a legal basis to do so (as set out above).

How long do we keep your information for?

In retaining personal information, The Futures Trust complies with the Retention Schedules provided by the Information Record Management Society. The schedules set out the Statutory Provisions under which The Futures Trust are required to retain the information.

A copy of those schedules can be requested from either the trust or schools.

Transferring data internationally

Where we transfer personal data to a country or territory outside the UK, we will do so in accordance with data protection law.

What are your rights with respect of your personal information?

Under data protection law, parent/carer/carers and students have the right to request access to information about them that we hold. To make a request for your personal information, or to have access to your child's educational record, contact the School Data Protection Officer at Warwickshire Legal Services via email at schooldpo@warwickshire.gov.uk or alternatively;

School Data Protection Officer
Warwickshire Legal Services
Warwickshire County Council
Shire Hall

Market Square
Warwick
CV34 4RL

****Please ensure you specify which school your request relates to.**

In certain circumstances where Stoke Park School/The Futures Trust processes data for the purposes of legitimate interests or to fulfil their public task, individuals have a right to object to the processing where it is likely to cause, or is causing, harm or distress. When exercising this right, individuals should contact the school/academy trust to inform them of their reasons for their objection. The school/academy trust will consider the reasons for any objection and assess the risk to the individual against the purposes for the processing. In the event the Stoke Park School/The Futures Trust is unable to comply with an objection, we will ensure we can demonstrate compelling legitimate grounds to continue with the processing.

You also have the right to:

- object to processing of personal data that is likely to cause, or is causing, damage or distress;
- prevent processing for the purpose of direct marketing;
- object to decisions being taken by automated means;
- in certain circumstances, have inaccurate personal data rectified, blocked, erased or destroyed; and
- claim compensation for damages caused by a breach of the Data Protection regulations
- subject to the complaints procedure below, you have the right to complain to the ICO

Data Protection Complaints

We are committed to handling your personal data in a way that is fair, transparent, and in accordance with the law. If you are unhappy with how we have handled your data, this process outlines how you can make a complaint.

How to Make a Complaint

If you have a concern about how your personal data has been handled, please contact our Data Protection Lead (DPL) or our Data Protection Officer (DPO). This gives us the opportunity to investigate and resolve the matter as quickly as possible.

There is no set format for making a data protection complaint. However, submitting your complaint in writing may help us to respond more promptly. Please direct your complaint to:

• **Trust Data Protection Lead (DPL) email:** DataProtection@thefuturestrust.org.uk

or submit a complaints form via <https://www.thefuturestrust.org.uk/data-protection-complaint-form>

• **Trust Data Protection Officer (DPO) email:** schooldpo@warwickshire.gov.uk

What to Expect from Us

We will acknowledge receipt of your complaint within 30 days. We will, without undue delay, take appropriate steps to respond to your complaint, including making appropriate enquires.

Throughout the process, we will:

- Keep you informed of our progress.
- Request any additional information we may need from you in a timely and proportionate manner.
- Provide you with a clear and comprehensive outcome of our investigation.

If You Remain Unhappy

If you are not satisfied with the outcome of your complaint, or if you feel we have not handled it appropriately, you have the right to complain to the Information Commissioner's Office (ICO). The ICO is the UK's independent regulator for data protection and information rights.

- For more information about the ICO and their complaints process, you can visit their website at ico.org.uk.

Review

We may need to update this privacy notice periodically, so we recommend that you revisit this information from time to time. This version was last updated in September 2026. This privacy notice is reviewed annually or earlier in response to statutory changes.

Table 1 – Personal information we are required to process to comply with the law:

Information Type	Relevant legislation	Special Category– additional lawful reason	Third Parties with whom we share the information	Lawful reason for sharing
Student's full name	<i>The Education (information about Individual Students) (England) Regulations 2013 Regulation 3 (2)</i>	N/A	Local Authority DfE, DWP Future School Alternative Provision SIMS, CPOMS, Microsoft 365 & Azure	Legal Obligation
Student's gender	<i>The Education (information about Individual Students) (England) Regulations 2013 Regulation 3 (2)</i>	N/A	Local Authority DfE Future School Alternative Provision SIMS, CPOMS, Microsoft 365 & Azure	Legal Obligation
Student's date of birth	<i>The Education (information about Individual Students) (England) Regulations 2013 Regulation 3 (2)</i>	N/A	Local Authority DfE, DWP Future School Alternative Provision SIMS, CPOMS, Microsoft 365 & Azure	Legal Obligation
Unique Student number	<i>The Education (information about Individual Students) (England) Regulations 2013 Regulation 3 (2)</i>	N/A	Local Authority DfE Future School Alternative Provision SIMS, CPOMS, Microsoft 365 & Azure	Legal Obligation
Student's home address	<i>The Education (information about Individual Students) (England) Regulations 2013 Regulation 3 (2)</i>	N/A	Local Authority DfE, DWP Future School Alternative Provision SIMS, CPOMS, Microsoft 365 & Azure	Legal Obligation
Parent/Carer Name & Contact Details	<i>Children Act 2004, section 11 - schools have a duty to make arrangements to ensure their functions are discharged with regard to the need to safeguard and promote the welfare of children, including sharing information with social services</i> <i>Education (Information About Individual</i>	N/A	Local Authority DfE, DWP Future School Alternative Provision SIMS, CPOMS, Microsoft 365 & Azure	Legal Obligation

	<i>Pupils) (England) Regulations 2013, reg 5 - to provide information to LA or Secretary of State upon request</i>			
Student Emergency Contact Details	<i>Education (Pupil Registration) (England) Regulations 2006, Regulation 5 - Note of at least one telephone number at which the parent can be contacted in an emergency</i>	N/A	Local Authority DfE Future School Alternative Provision SIMS, CPOMS, Microsoft 365 & Azure	Legal Obligation
Ethnicity, Religion, EAL	<i>Education Act 1996, Section 537A - to complete the school census & Substantial Public Interest, Para 6, Schedule 1 DPA2018 - in exercise of a function conferred on a person by enactment or rule of law.</i>	Reasons of substantial public interest (Equality of opportunity or treatment).	Local Authority, DfE, Alternative Provision SIMS, CPOMS, Microsoft 365 & Azure	Legal Obligation
Student's medical/dietary/allergies record	<i>Children and Families Act 2014, section 100 - schools have a duty to support pupils with a medical condition</i>	Necessary for preventative or occupational medical care	Local Authority DfE Alternative Provision SIMS, CPOMS, Microsoft 365 & Azure, Social Services	Legal Obligation
Special Educational Needs status, start date, details of needs and provision	<i>Children and Families Act 2014, Part 3 - schools have a duty to keep information on the child's needs and provide the appropriate support</i> <i>Education Act 1996, Section 537A - to complete the school census</i>	N/A	Local Authority, DfE, child's future school, Alternative Provision SIMS, CPOMS, Microsoft 365 & Azure	Legal Obligation
Eligibility for Free School Meals and Pupil Premium Indicator	<i>Education Act 1996, section 512 - requirement to provide free school meals if the pupil is eligible</i> <i>Education Act 1996, Section 537A - to complete the school census</i>	N/A	Local Authority, DfE, Alternative Provision SIMS, CPOMS, Microsoft 365 & Azure	Legal Obligation
Safeguarding Information (including Looked After Child Status, Care Provisions, reports)	<i>Education Act 2002, section 175</i> <i>Children's Act 1989, Section 17, 47, 83.</i> <i>Children's Act 2004, Section 11</i>	Processing is necessary to protect the vital interests of the data subject - if this contains special category data	Local Authority, Police, Health and Welfare Professionals, Alternative Provision SIMS, CPOMS, Microsoft 365 & Azure	Legal Obligation
Details of exclusions: start and end dates, number of sessions,	<i>The Education (Information about Individual Students)</i>	N/A	OFSTED Local Authority Alternative Provision	Legal Obligation

fixed length/permanent and reason for exclusion	(England) <i>Regulations 2013 Regulation 3 (2)</i>		SIMS, CPOMS, Microsoft 365 & Azure	
Special Educational Needs status, start date, details of needs and provision	<i>Children and Families Act 2014, Part 3 - schools have a duty to keep information on the child's needs and provide the appropriate support Education Act 1996, Section 537A - to complete the school census</i>	N/A	Local Authority DfE Future School Alternative Provision SIMS, CPOMS, Microsoft 365 & Azure	Legal Obligation
Admissions Register	<i>Education (Student Registration) (England) Regulations 2006, Regulation 4, 10, 11, 14 and 15</i>	N/A	Local Authority, HM Chief Inspector (DfE), DWP, Alternative Provision, SIMS, CPOMS, Microsoft 365 & Azure	Legal Obligation
Attendance records including whether absence was authorised/ unauthorised and reason for absence	<i>The Education (Information about Individual Students) (England) Regulations 2013 Regulation 3 (2)</i>	N/A	Local Authority, HM Chief Inspector (DfE), child's future school, Alternative Provision SIMS, Microsoft 365 & Azure	Legal Obligation
Educational Record, Curricular Record including Assessment and achievement data	<i>Education (Student Information) (England) Regulations 2005, Regulation 5 and 6 Education (Student Information) (England) Regulations 2005, Regulation 4</i>	N/A	DfE, OFSTED Local School Local Authority, Alternative Provision SIMS, Microsoft 365 & Azure	Legal Obligation
Accident Forms	<i>Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 2013 - to report certain incidents to HSE</i>	N/A	Local Authority	Legal Obligation
Education, Health and Care Plans	<i>Children and Families Act 2014, Part 3 - schools have a duty to keep information on the child's needs and provide the appropriate support Education Act 1996, Section 537A - to complete the school census</i>	Special Category Data is necessary for the purposes of preventive or occupational medicine	Local Authority, DfE, child's future school, Alternative Provision SIMS, CPOMS, Microsoft 365 & Azure	Legal Obligation
Common Transfer File	The Education (Student Information) (England) regulations 2006	N/A	SIMS, DfE (S2S), Future School, Alternative Provision Enviro Electronics, Shred	Legal Obligation

	Regulation 5 (1) (c)		Station	
Mode of travel to school (if applicable)	<i>Education Act 1996 s508B - local authorities to provide travel arrangements for eligible children (usually those who are disabled or have special education needs). Therefore, the schools will need to share this information with the LA</i>	N/A	Local Authority	Legal Obligation
Potentially All Data Fields (If there is a Cyber Security Vulnerability)	DfE's Cyber Security Standards	<i>Processing is necessary for reasons of substantial public interest, on the basis of domestic law which shall be proportionate to the aim pursued and provide for suitable and specific measures to safeguard the fundamental rights and the interests of the data subject</i>	NCC Group	Legal Obligation

Table 2 – Personal information we are required to process as it is necessary to protect someone's vital interests

Information Type	Special Category - additional lawful reason	Third Parties with whom we share the information	Lawful reason for sharing
Medical Information, including allergies	Necessary to protect vital interests of the data subject or another person where the data subject is physically or legally incapable of giving consent'	Emergency services Relevant School staff, i.e. Teachers/First Aiders	Vital Interest
Religious beliefs	Necessary to protect vital interests of the data subject or another person where the data subject is physically or legally incapable of giving consent'	Emergency services	Vital Interest
SEND Information (including details of provision, SEN Ranking type, details of needs etc.)	Necessary to protect the vital interests of the data subject - where the SEND information includes medical information	NHS bodies, emergency services	Vital Interest
Doctors Details	N/A	Emergency Services	Vital interest
Education, Health and Care Plans	Necessary for the purposes of preventive or occupational medicine - where this includes medical information	NHS bodies, emergency services	Vital Interest

Table 3 - Personal information we are required to process with the consent of the individual to whom that information 'belongs'

Information Type	Special Category - additional lawful reason	Third Parties with whom we share the information	Lawful reason for sharing
Student's full name	N/A	School Photographer – Braiswick Photography, Juniper Education - School Website, My Tutor, NHS	Consent
Student Gender	N/A	NHS	Consent
Student DOB, UPN, Class		Braiswick Photography - School Photographer, My Tutor, NHS	Consent
Student & Parent/Carer's Home Address	N/A	Health and Educational support, Safeguarding Professionals, Social Services, Microsoft 365 & Azure, My Tutor,	Consent
Parent/Carer's Name, Address, Contact Details	N/A	Health and Educational support, Safeguarding Professionals, Social Services, Microsoft 365 & Azure,	Consent
Student Assessment Results	N/A	Media organisations, My Tutor,	Consent
Student's images (including video recordings)	N/A	Local newspapers, school prospectus, Juniper Education - School Website, Media (facebook, Twitter, Instagram), Braiswick Photography – School Photographer. Microsoft 365 & Azure, My Tutor,	Consent
Student SEN/Disability	Explicit Consent	My Tutor	Consent
Student's Biometric Fingerprint	Explicit Consent	Civica Cashless Catering, Enviro Electronics	Consent

Table 4 - Personal information we are required to process because it is necessary to do so in order to perform a public task

Information Type	Special Category - additional lawful reason	Third Parties with whom we share the information	Lawful reason for sharing
Student Name	N/A	Apple (iCloud), Applica, ClassCharts, Evolve, Compass +, LanSchool Air, Microsoft 365 & Azure, Renaissance, Access-It, Active Learn, Dr Frost, ESS Reading Cloud, Educake, ExamPro, FFT Aspire, GL Assessments, Lexonik Cloud, Massolit, TT Rockstars, Maths Watch, Nessy Learning, NHS (Vaccinations), PE Classroom, Rapid Reading, TES Parents' Meetings, School WorkSpace, Seneca Learning, Sparx Maths, Teaching Gadget, TES Timetabling, TurnItIn, InVentry, PageOne, PaperCut, ParentPay, Civica Cashless Catering, Taylor Shaw, Cloud Design Box, Salamander, Unifrog, Wonde, Wonde EVouchers, Enviro Electronics, Shred Station, Virtue Technologies Backup,	Public Task
Student DOB	N/A	Apple (iCloud), Applica, Autodesk, ClassCharts, Evolve, Compass +, Renaissance, Access-It, Active Learn, Educake, ExamPro, FFT Aspire, GL Assessments, Lexonik Cloud, TT Rockstars, Maths Watch, Microsoft 365 & Azure, Nessy Learning, NHS	Public Task

		(Vaccinations), Rapid Reading, TES Parents' Meetings, School WorkSpace, Seneca Learning, Sparx Maths, ParentPay, Unifrog, Wonde, Wonde EVouchers, Enviro Electronics, Shred Station, Virtue Technologies Backup,	
Student Gender	N/A	Apple (iCloud), Applicaa, ClassCharts, Evolve, Compass +, Renaissance, Active Learn, Exampro, Educake, FFT Aspire, GL Assessments, Lexonik Cloud, Maths Watch, Microsoft 365 & Azure, NHS (Vaccinations), TES Parents' Meetings, School WorkSpace, Sparx Maths, TES Timetabling, ParentPay, Wonde, Wonde EVouchers, Enviro Electronics, Shred Station, Virtue Technologies Backup,	Public Task
Student UPN	N/A	Apple (iCloud), Applicaa, ClassCharts, Evolve, Civica Cashless Catering, Compass +, Microsoft 365 & Azure, Renaissance, Active Learn, Exampro, ESS Reading Cloud, Educake, FFT Aspire, GL Assessments, Lexonik Cloud, Maths Watch, Salamander, TES Parents' Meetings, School WorkSpace, Sparx Maths, TES Timetabling, PaperCut, ParentPay, Cloud Design Box, Unifrog, Wonde, Wonde EVouchers, Enviro Electronics, Shred Station, Virtue Technologies Backup,	Public Task
Student Class/Year	N/A	Apple (iCloud), SIMS, CPOMS, Autodesk, ClassCharts, Evolve, ExamPro, Compass +, PaperCut, ParentPay, Civica Cashless Catering, Taylor Shaw, Renaissance, Access-It , Active Learn, Dr Frost, ESS Reading Cloud, Educake, FFT Aspire, GL Assessments, Lexonik Cloud, TT Rockstars, Maths Watch, Microsoft 365 & Azure, NHS (Vaccinations), Rapid Reading, TES Parents' Meetings, School WorkSpace, Seneca Learning, Sparx Maths, Teaching Gadget, TES Timetabling, TurnItIn, InVentry, PageOne, Cloud Design Box, Salamander, Unifrog, Wonde, Wonde EVouchers, Enviro Electronics, Shred Station, Virtue Technologies Backup,	Public Task
Parent/carer details	N/A	Applicaa, Evolve, Renaissance, Active Learn, ParentPay, Dr Frost, ExamPro, FFT Aspire, GL Assessments, Massolit, Maths Watch, NHS (Vaccinations), TES Parents' Meetings, School WorkSpace, TES Timetabling, PageOne, Civica Cashless Catering, Taylor Shaw, Unifrog, Wonde, Wonde EVouchers, Enviro Electronics, Shred Station, Virtue Technologies Backup,	Public Task
Student/Parent Address	N/A	Access-It , Applicaa, Evolve, Civica Cashless Catering, FFT Aspire, NHS (Vaccinations), ParentPay, School WorkSpace, Dr Frost, Enviro Electronics, Shred Station, Virtue Technologies Backup,	Public Task
Emergency Contact details	N/A	Enviro Electronics, Shred Station, Virtue Technologies Backup,	Public Task
Student Ethnicity	Necessary for statistics, archiving and research	Applicaa, Evolve, Compass +, Exampro, FFT Aspire, GL Assessments, Provision Map, Unifrog, Wonde, Enviro Electronics, Shred Station, Virtue Technologies Backup,	Public Task
Student Religion	Necessary for statistics, archiving and research	Applicaa, ExamPro, GL Assessments, Taylor Shaw, Unifrog, Wonde, Enviro Electronics, Shred Station, Virtue Technologies Backup,	Public Task
Student First Language	N/A	Applicaa, SIMS, CPOMS, Future School, Access-It , Evolve, Compass +, ExamPro, FFT Aspire, GL Assessments, Microsoft 365 & Azure, School WorkSpace, Wonde, Enviro Electronics, Shred Station, Virtue Technologies Backup,	Public Task
Medical information	Necessary for	Applicaa, Evolve, GL Assessments, ParentPay, Civica Cashless Catering, Taylor	Public Task

Including Dietary Restrictions & allergies	preventative or occupational medical care	Shaw, Unifrog, Wonde, Wonde EVouchers, Enviro Electronics, Shred Station, Virtue Technologies Backup,	
Special Education Needs	Reasons of substantial public interest (Equality of opportunity or treatment). or/and Health and Social Care: necessary for the purposes of preventive or occupational medicine Necessary for statistics, archiving and research	Access-It , Applicaa, Evolve, Exampro, Compass +, FFT Aspire, GL Assessments, School WorkSpace, Renaissance, Unifrog, Wonde, Enviro Electronics, Shred Station, Virtue Technologies Backup,	Public Task
Doctors Details	N/A	Other medical and interventional authorities SIMS, Taylor Shaw, Microsoft 365 & Azure, Enviro Electronics, Shred Station, Virtue Technologies Backup,	Public Task
FSM entitlement	Reasons of substantial public interest (Equality of opportunity or treatment). or/and Health and Social Care: necessary for the purposes of preventive or occupational medicine Necessary for statistics, archiving and research	Applicaa, ClassCharts, Compass +, ExamPro, GL Assessments, School WorkSpace, ParentPay, Evolve, Civica Cashless Catering, Taylor Shaw, Renaissance, Unifrog, Wonde, Wonde EVouchers, Enviro Electronics, Shred Station, Virtue Technologies Backup,	Public Task
Pupil Premium Indicator	Reasons of substantial public interest (Equality of opportunity or treatment). or/and Health and Social Care: necessary for the purposes of preventive or occupational medicine Necessary for statistics, archiving and research	Access-It , Applicaa, Evolve, Compass +, ExamPro, GL Assessments, Unifrog, Wonde, Enviro Electronics, Shred Station, Virtue Technologies Backup,	Public Task
Educational and	Reasons of substantial	Applicaa, FFT Aspire, Microsoft 365 & Azure, Wonde, Enviro Electronics, Shred Station,	Public Task

Safeguarding Information used internally for the purpose of educating and protecting the welfare of children	public interest on the basis of 'safeguarding children or individuals at risk'	Virtue Technologies Backup,	
Looked After Child Status	Necessary for statistics, archiving and research	Unifrog	Public Task
Student Exclusion Data	N/A	FFT Aspire, Wonde, Enviro Electronics, Shred Station, Virtue Technologies Backup,	Public Task
Student Behaviour Data	N/A	Local Authority, DfE, SIMS, CPOMS, CAMHS, ClassCharts, Microsoft 365 & Azure, School WorkSpace, Wonde, Future School, Enviro Electronics, Shred Station, Virtue Technologies Backup,	Public Task
Student Attendance Data	N/A	ClassCharts, Compass +, FFT Aspire, Microsoft 365 & Azure, TES Timetabling, Unifrog, Wonde, School WorkSpace, Enviro Electronics, Shred Station, Virtue Technologies Backup,	Public Task
Student Admissions Register	N/A	Applicaa, Microsoft 365 & Azure, Wonde, Enviro Electronics, Shred Station, Virtue Technologies Backup,	Public Task
Assessment Results	N/A	Applicaa, FFT Aspire, Microsoft 365 & Azure, School WorkSpace, Enviro Electronics, Shred Station, Unifrog, Virtue Technologies Backup,	Public Task
Academic Progress Data	N/A	SIMS, Future School, Dr Frost, ESS Reading Cloud, ExamPro, FFT Aspire, GL Assessments, Microsoft 365 & Azure, TT Rockstars, Renaissance, School WorkSpace, Seneca Learning, Wonde, Enviro Electronics, Shred Station, Virtue Technologies Backup,	Public Task
Student Accident Forms	N/A	Enviro Electronics, Shred Station	Public Task
Student Dinner & Trips Records/Payments	N/A	Microsoft 365 & Azure, Evolve, ParentPay, SIMS, Civica Cashless Catering, Taylor Shaw, Enviro Electronics, Shred Station, Virtue Technologies Backup,	Public Task
Student Photograph	N/A	Local Authority, DfE, NHS, SIMS, CPOMS, ClassCharts, Microsoft 365 & Azure, School WorkSpace, Wonde, Access-It, Taylor Shaw, Enviro Electronics, Shred Station, Virtue Technologies Backup,	Public Task (photos are used for identification purposes)
CCTV Footage	N/A	Local Authority	Public Task
Student Previous School	N/A	Local Authority, DfE, SIMS, Future School, Microsoft 365 & Azure, Enviro Electronics, Shred Station, Virtue Technologies Backup,	Public Task

Table 5 - Personal information we process because we have a legitimate interest

Information Type	Special Category - additional lawful reason	Third Parties with whom we share the information	Lawful reason for sharing
Images captured on our CCTV system	N/A	This is not shared routinely	N/A