



**The Futures Trust**  
**Contractor On Site Policy (COVID-19)**

The following protocol should be followed in relation to contractors working at schools as a result of COVID-19.

- Contractor compliance visits must continue to take place as normal.
- All contractors must make an appointment prior to arriving at site.
- Contractors working within the school during school hours should be kept to a minimum and if possible appointments arranged to take place before or after school.
- Schools should only permit visits by contractors during school hours when they have the resources to ensure that site protocols can be strictly followed.
- Contractors should make available to the school their RAMS that include their COVID19 management measures. These must be checked by the school.
- Contractors must be made aware of the school COVID19 procedures in place and agree to follow them before being allowed onto site.
- For short duration works contractors must be permitted by the school to use school welfare facilities.
- For small project works where it is not practical for contractors to use shared school welfare facilities works must be undertaken outside of term time or contractors must provide their own welfare facilities.
- For larger projects contractors are expected to provide their own dedicated welfare facilities and should not use school facilities.

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